

Good Shepherd Presbyterian Church Picnic Pavilion (Shelter) Reservation Policy & Agreement

This policy is designed to ensure that the pavilion is cared for, maintained, and that we are good neighbors to the homes around the church, so that the shelter may be enjoyed for years to come.

This policy is designed to help us live out love of God and neighbor. **Luke 10:27-28** *“He answered: “Love the Lord your God with all your heart and with all your soul and with all your strength and with all your mind”; and, ‘Love your neighbor as yourself.’” “You have answered correctly,” Jesus replied. “Do this and you will live.””*

1. The picnic shelter may be reserved between the hours of 9:00 AM and 9:00 PM, Monday through Saturday, and 1:00 PM and 9:00 PM on Sundays. Only one reservation will be allowed per individual/group per month. A point person shall make the reservation and be at least 21 years old. No reservation shall carry-over to a second day.
2. There will be no reservation fee for church members. A small donation to help cover the costs associated with the shelter (electricity, water, and maintenance) is always appreciated. There will be a fee of \$50.00 for non-members, businesses, other churches, and civic organizations. A \$250.00 damage/cleaning deposit will be required for non-members and must be paid at the time of the reservation. Reservations must be made at least fourteen (14) days in advance of the reservation date. The B&G Team will review reservation requests. The damage deposit will be returned promptly following the event if inspection reveals no damage and the shelter was returned to a clean state. The key to the electrical box must be returned to receive the full deposit back.
3. The picnic shelter may be reserved only for groups having a maximum of one hundred (100) people. Any group exceeding the maximum of one hundred (100) people may be denied future use of the picnic shelter.
4. All trash is to be picked up in and around the picnic shelter and disposed of properly. Please place cardboard in the recycle bins. Groups must provide their own garbage bags and trash may be placed in the dumpster. Littering is strictly prohibited.
5. Use of loud speakers, bullhorns, and PA Systems etc. is prohibited. Radios, CD players, musical instruments, etc. are allowed if kept to a reasonable volume that does not affect our neighbors.
6. A fire is only allowed in the fireplace located inside the picnic shelter. Users shall provide their own wood. A bucket of water must be kept near the fireplace for emergencies. Do not leave the picnic shelter until the fire is completely extinguished and ashes removed. DO NOT place charcoal ashes in trash receptacles, but place the ashes in the dedicated ash receptacles. Gas and charcoal grills are not permitted under the shelter. Please use these in the parking lot to avoid a fire hazard.
7. Groups reserving the picnic shelter must not disturb or interfere with any person or party using any other area of the church and grounds.
8. No possession or consumption of alcohol or any controlled substance or containers thereof are allowed on church property. No smoking or vaping is allowed on the church property.

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9. No firearms or other weapons are allowed. This does not apply to law enforcement officers while carrying out their duties.
10. No fireworks are allowed.
11. No vehicles (including recreational vehicles) shall be driven or ridden outside of the church parking lot (in other words may not drive on the sidewalks or grass). No games are allowed which cause damage to the grounds (i.e. horseshoes)
12. No individual or group shall use the premises for “for-profit” activities such as to sell goods or services, run carnivals, etc. An exception can be made for charitable fundraising efforts, with the prior approval of the church Building and Grounds Team. At least 30-day advance notice must be given in this case.
13. The shelter shall not be used for political rallies.
14. Do not staple, tack, or nail flyers, information boards, etc. to any surface of the shelter.
15. Erection of temporary structures (bounce houses, tents, awnings, etc.) must be noted on this request and receive prior approval.
16. No pets are allowed in the picnic shelter, with the exception of service canines only.
17. All weddings requested for the shelter must be authorized and worked through the pastor of Good Shepherd Presbyterian.
18. If you feel that you must cancel or post-pone your event due to inclement weather, dates may be rescheduled, or refund requested.
19. User’s rights under this Agreement are not assignable. No one may reserve the shelter and then assign the reservation to another individual or group.

DATE OF RESERVATION: _____

TIME OF RESERVATION: _____

IF TEMPORARY STRUCTURES ARE TO BE USED, SPECIFY: _____

RESERVATION FEE PAID: \$ _____

DAMAGE DEPSIT PAID: \$ _____

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My signature verifies that I am responsible for the group reserving the picnic shelter and I have read and understand the Reservation Policy/Agreement. My signature also verifies that I understand and agree to abide by the rules of the agreement and all rules posted at the shelter. I further understand that failure to abide by the policy could result in suspension from future use of the shelter. I agree to defend, indemnify and hold harmless Good Shepherd Presbyterian Church from any claims for loss or damages, including expenses and defense cost it incurs as a result of my use of the premises.

Print Name

Signature

Business, Church or Civic Organization

Authorized Signature

Mailing Address Telephone Number (Day & Evening)

Church Employee's Signature

Date